

JOE GQABI DISTRICT MUNICIPALITY

NOTICE NO: 59/2022

The Joe Gqabi District Municipality is a Category 4 Municipality, with its seat in Barkly East and covers the area of Walter Sisulu (Burgersdorp, Steynsburg and Venterstad, Maletswai and James Calata), Senqu (Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw) and Elundini (Ugie, Nqanqarhu, Mount Fletcher and the rural part of Tsolo and Qumbu).

RE-ADVERTISEMENT

DIRECTOR: COMMUNITY SERVICES

(FIVE YEAR FIXED TERM EMPLOYMENT CONTRACT)

The Joe Gqabi District Municipality hereby invites applications from suitably qualified persons for the above-mentioned position which will be based in Barkly East. Appointment will be made in terms of section 56 of the Municipal Systems Act 32 of 2000. Appointment is subject to compliance with the minimum prescribed higher educational qualification, experience and attainment of demonstrated evidence of competent, advanced or superior competency level as measured against the competency requirements for senior managers as set out in the Regulations on Appointment and Conditions of Employment of Senior Managers. ***Applicants who previously applied need not to re-apply as their applications will automatically be considered.***

REMUNERATION

An all-inclusive remuneration package based on the Upper Limits for Senior Managers as published on 20 March 2020 is on offer:

Minimum R 972 648.00 / Midpoint R1 108,275.00 / Maximum R1 257, 894.00 plus 4% remote allowance. This remuneration package is subject to the signing of a 5 (five) year performance contract and a disclosure of financial interest.

REQUIREMENTS

- South African Citizenship and permanent residency within the Republic of South Africa is an essential requirement.
- A relevant bachelor's degree in Social Sciences / Public Administration / Law or relevant equivalent qualification.
- A postgraduate qualification in the above-mentioned fields will serve as an added advantage.
- A minimum of 5 years' relevant experience at middle management level.
- Proven successful strategic management experience in administration is essential.

- Good knowledge and understanding of relevant policy and legislation.
- Good knowledge and understanding of institutional governance and performance management systems.
- Understanding of council operations and delegation of powers.
- Ability to display and implement the core competencies as stipulated in the Regulations on Appointment and Conditions of Employment of Senior Managers.
- Good knowledge of supply chain management regulations, the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and related legislation.
- Registration with a relevant professional body will serve as an added advantage.
- A valid Code B driver's licence.
- **MINIMUM COMPETENCY REQUIREMENTS**: Applicants must meet the competency requirements prescribed in terms of the Local Government: Municipal Regulations on Minimum Competency Levels for Accounting Officers, Senior Managers, Finance Officials, and Other Officials Responsible for Supply Chain Management of Municipalities and Municipal Entities. Applicants who do not meet the above competency requirements must attain such within 18 months from the date of appointment.

REQUIRED COMPETENCIES

The following competencies are required in terms of the Local Government: Competency Framework for Senior Managers:

- Strategic direction and leadership.
- People Management
- Program and Project Management
- Financial Management
- Change Leadership
- Governance Leadership

In addition to the above the following core competencies that enhance contextualized leadership are also required:

- Moral Competence
- Planning and Organizing
- Analysis and Innovation
- Knowledge and Information Management
- Communication
- Results and Quality Focus

KEY PERFORMANCE AREAS

The incumbent will report directly to the Municipal Manager and will be responsible for:

- Assuming overall responsibility for all Municipal Health as well as Fire and Disaster Management Services within the Municipality.
- Assuming overall responsibility for the Water Services Authority (WSA) function within the Municipality in order to ensure compliance with relevant legislation and the delivery of quality water and sanitation services to communities within the district.
- Ensuring the overall management of the Community Services Directorate in order to ensure efficient and effective provision of services, promoting economic growth, facilitation of social and economic development, and long-term sustainability of the Municipality.
- Performing all functions, duties and responsibilities as contained in relevant local government legislations and management of staff towards fulfilling core basic service delivery functions of the Directorate.
- Promoting sound labour relations and compliance with applicable labour legislation within the Directorate.
- Implementation and administering of the municipality's by-laws affecting the Directorate as well as any other applicable legislation impacting on the local government sphere.
- Exercising of any powers and performing any duties delegated by the municipal manager, the municipal council or other delegating authorities within the municipality.
- Facilitating participation by the local community in the affairs of the municipality.
- Performing any other function that may be assigned by the municipal council or the Accounting Officer in the capacity as the Director: Community Services of the municipality.
- Assuming overall responsibility for all income and expenditure as well as budget management related matters of the Directorate.
- Complying with all other legislated duties as contained in various legislative instruments guiding the operations of the Local Government sphere.

It is important to note that shortlisted candidates will be subjected to the required assessment processes. Previous and current employers and references will be contacted and candidates must also be willing to have their qualifications, criminal records, driver's licence and credit record verified.

Kindly submit a detailed CV together with the prescribed application form for Senior Managers and relevant originally certified copies of qualifications and documents for the attention of the Manager: Human Resources and Labour Relations. **No faxed, emailed or late applications will be accepted.** Canvassing and/or lobbying of councillors and officials will not be allowed and non compliance shall immediately disqualify any applicant.

Please note that non-completion of the prescribed senior manager application form will immediately disqualify any applicant. The Z83 application form will not be accepted. The relevant form is obtainable from the Human Resources Section at the Barkly East Offices of the Joe Gqabi District Municipality and can also be downloaded from <http://www.jgdm.gov.za/>.

The Joe Gqabi District Municipality is committed to Employment Equity and to the creation of a working environment that is welcoming of all applicants and appointment will be made according to the Municipality's Employment Equity Plan, which ensures representation of designated groups in the municipality.

Should you not receive any response within two (2) months after the closing date, please accept that your application was unsuccessful. Applications to be sent to or handed in at the address indicated below:

ATTENTION: MANAGER: HUMAN RESOURCES AND LABOUR RELATIONS

Mr. M.P Nonjola
Acting Municipal Manager
Cnr Cole and Graham Street
Private Bag X102
BARKLY EAST
9786

ENQUIRIES: MR. SHAINÉ BOTHA

Tel No: (045) 979 3000
File No: 4/6/3/8

CLOSING DATE: FRIDAY, 12 AUGUST 2022

A handwritten signature in dark ink, appearing to be 'Shainé Botha', with a long horizontal line extending to the right.