



JOE GQABI PHUMELELA SUPPLIER REGISTRATION FORM

PLEASE READ BEFORE COMPLETING THIS FORM

In order to finalize the processing of your supplier database registration with the JGDM, the following information needs to be submitted together with your complete supplier registration form:

- **Company registration documents**
- **Certified Identity Documents of directors/ members/ shareholders**
- **Valid tax clearance certificate**
- **Municipal Levy Clearance from Municipality where business is operating, if applicable**
- **Valid proof of business address (not older than 3 months)**
- **Proof of Registration with relevant Professional Body, if applicable**
- **BBBEE Verification Certificate**
- **Company Profile**

All posted documents/original application form should be addressed to:

**The Supply Chain Manager
Joe Gqabi District Municipality
Private Bag 102
Barkly East
9786**

All supplier registration enquiries shall be directed to: **045-979 3000 (T) / 045-971 0251 (F)**

Website: www.jgdm.gov.za

SECTION A: BUSINESS INFORMATION

Trading Name:

Registered Name:

Registration Number:

VAT Registration Number:

Type of Enterprise:

- Close corporation Partnership Company (Pty) Limited Consortium
- Cooperative Trust Partnership Sole Trader (one person business)
- Other (Specify)

Income Tax Reference Number:

Personal Income Tax Number: (for sole traders only)

Type of services / products:

SECTION B: BUSINESS BANKING DETAILS

Name of Account Holder:

Account Number:

Type of account:

Branch Code:

Branch Name:

Bank Stamp

SECTION C: EQUITY AND OWNERSHIP DETAILS

Details

Percentage (%)

Ownership Percentage By:

Blacks:

Women:

People living with disability:

Management Percentage By:

Management percentage by historically disadvantaged individuals (HDIs):

SHAREHOLDERS:

Shareholder 1

Full Names:

Identity Number:

Gender

Percentage Ownership:

Shareholder 2

Full Names:

Identity Number:

Gender

Percentage Ownership:

Shareholder 3

Full Names:

Identity Number:

Gender

Percentage Ownership:

Shareholder 4

Name:

Identity Number:

Gender

Percentage Ownership:

Please Note: If more than 4 shareholders/directors please submit relevant proof documentation.

SECTION D: BUSINESS CONTACT DETAILS

Head Office Physical Address:

Branch Office Physical Address:

Postal Address:

Business Tel:

Business Fax:

Business Email:

SECTION E: PARTICULARS OF REPRESENTATIVE

Full Names:

Position:

Identity Number:

Nationality:

Postal Address:

Physical Address:

Telephone:

Fax:

Email:

Marital Status (*Please Tick*):

Single Married Divorced Widowed

Type of Marriage: Customary In-Community of Property Out-of-Community of Property

Number of dependants:

SECTION F: BUSINESS TRADE REFERENCES (FOR PHUMELELA PARTICIPANTS)

Company 1:

Name:

Account Number:

Current Balance:

Telephone:

Company 2:

Name:

Account Number:

Current Balance:

Telephone:

SECTION G: BUSINESS PROJECT REFERENCES

Company 1:

Employer/Client:

Nature of Work:

Value of Work:

Completion Date:

Contact Details:

Company 2:

Employer:

Nature of Work:

Value of Work:

Completion:

Contact Details:

Company 3:

Employer:

Nature of Work:

Value of Work:

Completion:

Contact Person:

SECTION H: MANDATORY DECLARATIONS

DECLARATION (1) OF INTERESTS (KINSHIP, RELATIONSHIP WITH PERSONS EMPLOYED BY JGDM AND EMPLOYMENT BY STATE ORGANS

1. Do you, or any person have any relationship (family, friend, other) with a person employed with the JGDM or its Administration and who may be involved with the evaluation, preparation and/or adjudication of any bid?

No **Yes**

If YES, please state particulars:

2. Are you or any other person connected with this application, employed by any organ of State?

No **Yes**

If YES, please state particulars:

SIGNATURE OF DECLARER

DATE

POSITION OF DECLARER NAME OF COMPANY

**DECLARATION (2)
(VALIDITY OF INFORMATION PROVIDED)**

I.....declare that the information provided is true and correct, the signature to this application is duly authorized and documentary proof regarding any bidding issue will, when required, be submitted to the satisfaction of the Joe Gqabi District Municipality.

.....
SIGNATURE OF DECLARER DATE

.....
POSITION OF DECLARER NAME OF COMPANY OF SERVICE PROVIDER

**FOR INTERNAL OFFICE USE
ONLY**

Date Application Received:

Received By:

Type of Application
(Tick)

List Supporting Documents Received:

All internet application's
supporting documents
must be posted to
JGDM

Information captured by:

Signature

Name:

Date:

.....
.....

Verified by:

Signature

Name:

Date:

.....
.....

Supplier No.:

MARK WITH "X" THE CATEGORY OF COMMODITIES / SERVICES YOU CAN SUPPLY

CODE	MAIN COMMODITY	CODE	MAIN COMMODITY
10000	CONSTRUCTION EQUIPMENT AND SUPPLIES	40300	Picture framing
10010	Air conditioning and temperature control equipment	40310	Printing
10020	Building equipment and accessories (cement mixers, scaffolding, trowels, levels, etc)	40320	Procurement services
10030	Building materials (bricks, cement, sand, painting, plastic, stone, steel, tiles, etc)	40330	Real estate services
10040	Ceiling boards, skirtings, etc	40340	Research services
10050	Construction machinery	40350	Security and safety services
10060	Doors and windows	40360	Site cleaning
10070	Electrical systems, lighting, components accessories and supplies	40370	Social Facilitating
10080	Flooring materials (carpets, tiles, etc)	40380	Storage
10090	Plumbing ware and materials	40390	Translation and interpreting services
10100	Roofing materials	40400	Transport services, general
10110	Sanitation ware and equipment	40410	Travel services
		40420	Vehicle hire
		40430	Vending services
20000	CONSTRUCTION SERVICES	50000	OFFICE AND FACILITIES EQUIPMENT AND SUPPLIES
20010	Burglar proofing and systems	50010	Computer equipment, networks and software
20030	Concrete manufacture and works	50020	Consumables
20040	Construction-related transport	50030	Corporate gifts
20050	Demolition services	50040	Domestic, industrial and cleaning equipment and supplies
20060	Earthworks, drilling and landscaping	50050	Electronic equipment, including audio-visual equipment
20070	Electrical installation	50060	Fire protection equipment
20080	Fencing	50070	Flowers and plants
20090	General building work	50080	Food and refreshments
20100	Glazing	50090	Household furniture, appliances and goods
20110	Mechanical contracts	50100	Office furniture and equipment
20120	Metalwork	50110	Office supplies and stationery
20130	Painting	50120	Printing, copying and photographic equipment and supplies
20140	Paving		
20150	Plumbing	60000	MISCELLANEOUS GOODS AND SUPPLIES
20160	Pre-cast concrete manufacture	60010	Environmental cleansing equipment, goods and supplies
20170	Pump installation	60020	Fire protection equipment, goods and supplies
20180	Road works	60030	Garden tools
20190	Sewerage systems and construction	60040	Material and warehousing machinery, equipment and goods
20200	Water works and pipelines	60050	Measuring, testing and observation equipment
30000	ELECTRICAL AND MECHANICAL EQUIPMENT, SERVICES AND SUPPLIES	60060	Protective clothing and uniforms
30010	Bearing supplies	60070	Security equipment, goods and services
30020	Bolts, nuts and fasteners	60080	Sports and recreational equipment and goods
30030	Electric cables		
30040	Electrical component supplies	70000	PROFESSIONAL SERVICES
30050	Electrical equipment repairs	70010	Accounting, auditing and management services
30060	Hardware supplies	70020	Architectural services
30070	Lifting equipment	70030	Consulting engineering-Electrical
30080	Mechanical seals and packing	70040	Consulting engineering-Environmental
30090	Pipe and irrigation supplies	70050	Consulting engineering-Other
30100	Power generation and distribution machinery and accessories	70060	Consulting engineering-Project management
30110	Pump spares	70070	Consulting engineering-Roads and Storm water
30120	Small tools	70080	Consulting engineering-Sewerage systems
30130	Transformer services	70090	Consulting engineering-Structures, Buildings, Bridges, etc
30140	Valves, couplings	70100	Consulting engineering-Water systems
30150	Water meters, pipes, fittings, PVC, polyethylene, etcetera	70110	Consulting engineering-Geo-technical
		70120	Consulting engineering-Solid waste
40000	GENERAL SERVICES	70130	Engineering services
40010	Accommodation and lodging	70140	Financial services
40020	Advertising, communication, design, editorial, publication and marketing services	70150	Land surveying
40030	Auctioneering services	70160	Legal services-contracts
40040	Bookkeeping and accounting services	70170	Legal services-conveyancing
40050	Catering and refreshments	70180	Legal services-litigation
40060	Cleaning services	70190	Legal services -other
40070	Conferencing facilities and facilitation	70200	Consulting engineering-Mechanical
40080	Contract administration		

40090	Courier services	70210	Medical services
40100	Education and training	70220	Project management
40110	Environmental impact studies	70230	Quantity surveying
40120	Freight forwarding and cleaning services	70240	Town and regional planning
40130	General maintenance services		
40140	Health care	80000	VEHICLE SUPPLY AND TRANSPORTATION SERVICES
40150	Horticulture	80010	Alarm and tracking systems
40160	Infrastructural maintenance	80020	Batteries
40170	Inspection services	80030	Engine overhauls
40180	Insurance	80040	Fuel, oils and lubrications
40190	IT, broadcasting and telecommunication services	80050	Hydraulics
40200	Interior decorating, refurbishment and upholstery	80060	Panel beating
40210	Land valuation services	80070	Radiator repairs
40220	Laundry and dry-cleaning services	80080	Spares and parts
40230	Locksmith services	80090	Towing services
40240	Mailing services	80100	Transmissions
40250	Management services	80110	Tyres and tubes
40260	Miscellaneous equipment and goods hiring	80120	Upholstery
40270	Personnel services	80130	Vehicle fleet management
40280	Pest control and removal services	80140	Vehicle supply
40290	Photographic and graphic design services	80150	Windscreens