

JOE GQABI DISTRICT MUNICIPALITY

NOTICE NO: 46/2022

The Joe Gqabi District Municipality is a Category 4 Municipality, with its seat in Barkly East and covers the area of Walter Sisulu (Burgersdorp, Steynsburg and Venterstad, Maletswai and James Calata), Senqu (Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw) and Elundini (Ugie, Nqanqarhu, Mount Fletcher and the rural part of Tsolo and Qumbu).

DIRECTOR: TECHNICAL SERVICES

(FIVE YEAR FIXED TERM EMPLOYMENT CONTRACT)

The Joe Gqabi District Municipality hereby invites applications from suitably qualified persons for the above-mentioned position which will be based in Barkly East. Appointment will be made in terms of section 56 of the Municipal Systems Act 32 of 2000. Appointment is subject to compliance with the minimum prescribed higher educational qualification, experience and attainment of demonstrated evidence of competent, advanced or superior competency level as measured against the competency requirements for senior managers as set out in the Regulations on Appointment and Conditions of Employment of Senior Managers.

REMUNERATION

An all-inclusive remuneration package based on the Upper Limits for Senior Managers as published on 20 March 2020 is on offer:

Minimum: R 972 648.00 / Midpoint: R1 108,275.00 / Maximum: R1 257, 894.00 plus 4% remote allowance. This remuneration package is subject to the signing of a 5 (five) year performance contract and a disclosure of financial interest.

REQUIREMENTS

- South African Citizenship and permanent residency within the Republic of South Africa is an essential requirement.
- A relevant Bachelor of Science Degree in Engineering / B.Tech: Engineering or equivalent qualification.
- A postgraduate qualification in the above-mentioned fields will serve as an added advantage.
- A minimum of 5 years' relevant experience at middle management level, or as a programme/project manager.
- 3-4 years must be at professional management level engineering management experience.
- Proven successful strategic management experience is essential.

- Good knowledge and understanding of relevant policies and legislation.
- Good knowledge and understanding of institutional governance and performance management systems.
- Must have extensive knowledge of the public office environment.
- Must be able to formulate engineering master planning, project management and implementation.
- Understanding of council operations and delegation of powers.
- Ability to display and implement the core competencies as stipulated in the Regulations on Appointment and Conditions of Employment of Senior Managers.
- Good knowledge of supply chain management regulations, the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and related legislation.
- Registration with a relevant professional body and a Certificate of Competency as required in terms of the General Machinery Regulations will serve as an added advantage.
- A valid Code B driver's licence.
- **MINIMUM COMPETENCY REQUIREMENTS**: Applicants must meet the competency requirements prescribed in terms of the Local Government: Municipal Regulations on Minimum Competency Levels for Accounting Officers, Senior Managers, Finance Officials, and Other Officials Responsible for Supply Chain Management of Municipalities and Municipal Entities.

REQUIRED COMPETENCIES

The following competencies are required in terms of the Local Government: Competency Framework for Senior Managers:

- Strategic direction and leadership.
- People Management
- Program and Project Management
- Financial Management
- Change Leadership
- Governance Leadership

In addition to the above the following core competencies that enhance contextualized leadership are also required:

- Moral Competence
- Planning and Organizing
- Analysis and Innovation
- Knowledge and Information Management

- Communication
- Results and Quality Focus

KEY PERFORMANCE AREAS

The incumbent will report directly to the Municipal Manager and will be expected to assume total responsibility for:

- Strategically leading, managing and performing duties of the Directorate by developing and implementing departmental objectives, policies, procedures, systems and controls in line with the municipality's strategic objectives.
- Liaising and interacting with individuals, role-players and agencies at a senior level in all three spheres of government.
- Managing the provisioning and administering of project management and municipal building maintenance services.
- Managing the provisioning and control of civil engineering services.
- Managing the administering and application of technical related GIS processes.
- Managing the Roads Maintenance function in terms of an SLA with the Department of Transport.
- Implementing internal and external funded infrastructural projects within the Municipality.
- Advising the Municipal Manager on new developments on infrastructure and service delivery related matters.
- Formulating and providing strategic direction in various engineering related matters.
- Managing and improving administrative functions of the Directorate.
- Performing all functions, duties and responsibilities as contained in relevant local government legislations and management of staff towards fulfilling core basic service delivery functions of the Directorate.
- Promoting sound labour relations and compliance with applicable labour legislation within the Directorate.
- Implementation of the municipality's by-laws as well as any other applicable legislation relevant to the Directorate and impacting on the local government sphere.
- Exercising of any powers and performing any duties delegated by the municipal manager, the municipal council or other delegating authorities within the municipality.
- Performing any other function that may be assigned by the municipal council or the Accounting Officer in the capacity as the Director: Corporate Services of the municipality.
- Assuming overall responsibility for all income and expenditure as well as budget management related matters of the Directorate.
- Complying with all other legislated duties as contained in various legislative instruments guiding the operations of the Local Government sphere.

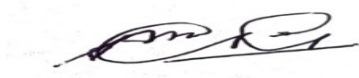
It is important to note that shortlisted candidates will be subjected to the required assessment processes. Previous and current employers and references will be contacted and candidates must also be willing to have their qualifications, criminal records, driver's licence and credit record verified.

Kindly submit a detailed CV together with the prescribed application form for Senior Managers and relevant originally certified copies of qualifications and documents for the attention of the Manager: Human Resources and Labour Relations. **No faxed, emailed or late applications will be accepted.** Canvassing and/or lobbying of councillors and officials will not be allowed and non compliance shall immediately disqualify any applicant.

Please note that non-completion of the prescribed senior manager application form will immediately disqualify any applicant. The DPSA Z83 application form will not be accepted. The relevant form is obtainable from the Human Resources Section at the Barkly East Offices of the Joe Gqabi District Municipality and can also be downloaded from <http://www.jgdm.gov.za/>.

The Joe Gqabi District Municipality is committed to Employment Equity and to the creation of a working environment that is welcoming of all applicants and appointment will be made according to the Municipality's Employment Equity Plan, which ensures representation of designated groups in the municipality. Should you not receive any response within two (2) months after the closing date, please accept that your application was unsuccessful. Applications to be sent to or handed in at the address indicated below:

ATTENTION: MANAGER: HUMAN RESOURCES AND LABOUR RELATIONS



Mr. M.P Nonjola
Acting Municipal Manager
Cnr Cole and Graham Street
Private Bag X102
BARKLY EAST
9786

Enquiries can be directed to the Manager: Human Resources and Labour Relations, Mr. Shaine Botha at shaine@jgdm.gov.za.

Tel No: (045) 979 3000

File No: 4/6/3/8

CLOSING DATE: MONDAY, 27 JUNE 2022