

JOE GQABI DISTRICT MUNICIPALITY

NOTICE NO: 47/2022

The Joe Gqabi District Municipality is a Category 4 Municipality, with its seat in Barkly East and covers the area of Walter Sisulu (Burgersdorp, Steynsburg and Venterstad, Maletswai and James Calata), Senqu (Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw) and Elundini (Ugie, Nqanqarhu, Mount Fletcher and the rural part of Tsolo and Qumbu).

MUNICIPAL MANAGER

(FIVE YEAR FIXED TERM EMPLOYMENT CONTRACT)

The Joe Gqabi District Municipality hereby invites applications from suitably qualified persons for the above-mentioned position which will be based in Barkly East. Appointment will be made in terms of section 57(6) (a) of the Municipal Systems Act 32 of 2000. Appointment is subject to compliance with the minimum prescribed higher educational qualification, experience and attainment of demonstrated evidence of competent, advanced or superior competency level as measured against the competency requirements for senior managers as set out in the Regulations on Appointment and Conditions of Employment of Senior Managers.

REMUNERATION

An all-inclusive remuneration package based on the Upper Limits for Senior Managers as published on 20 March 2020 is on offer:

Minimum: R1 160, 847. 00 / Midpoint: R1 349, 824.00 / Maximum: R1 538, 800.00 plus a 4% remote allowance.

The above remuneration package is subject to the signing of a 5 (five) year performance contract and a disclosure of financial interest.

REQUIREMENTS

- South African Citizenship and permanent residency within the Republic of South Africa is an essential requirement.
- A relevant Bachelor's Degree in Public Administration / Public Management / Political Sciences / Social Sciences / Law or relevant equivalent qualification.
- A postgraduate qualification in the above-mentioned fields will serve as an added advantage.
- A minimum of 5 years' relevant experience at a senior management level.
- Proven successful strategic management experience in administration is essential.
- Advanced knowledge and interpretation of policy and legislation.

- Advanced knowledge and understanding of institutional governance and performance management systems.
- Ability to display and implement the core competencies as stipulated in the Regulations on Appointment and Conditions of Employment of Senior Managers.
- Advanced knowledge of supply chain management regulations, the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and related legislation.
- Registration with a relevant professional body will serve as an added advantage.
- A valid Code B driver's licence.
- **MINIMUM COMPETENCY REQUIREMENTS:** Applicants must meet the competency requirements prescribed in terms of the Local Government: Municipal Regulations on Minimum Competency Levels for Accounting Officers, Senior Managers, Finance Officials, and Other Officials Responsible for Supply Chain Management of Municipalities and Municipal Entities.

REQUIRED COMPETENCIES

The following leading competencies are required in terms of the Local Government: Competency Framework for Senior Managers:

- Strategic direction and leadership.
- People Management
- Program and Project Management
- Financial Management
- Change Leadership
- Governance Leadership

In addition to the above the following core competencies that enhance contextualized leadership are also required:

- Moral Competence
- Planning and Organizing
- Analysis and Innovation
- Knowledge and Information Management
- Communication
- Results and Quality Focus

KEY PERFORMANCE AREAS

The incumbent will be expected to assume total responsibility for:

- Ensuring the overall management of the Municipality in order to ensure efficient and effective provision of services, promoting economic growth, facilitation of social and economic development, and long term sustainability of the Municipality
- Performing all functions, duties and responsibilities as contained in relevant local government legislations and management of staff towards fulfilling core basic service delivery functions of the municipality.
- Ensuring the development and management of an economically effective, accountable administration which is equipped to implement the municipality's integrated development plan and performance management system.
- Managing the provision of services to the local community in a sustainable and equitable manner.
- Assuming overall responsibility for the appointment, training, discipline and effective utilisation of human resources.
- Promoting sound labour relations and compliance with applicable labour legislation.
- Advising political structures and political office bearers and ensuring effective communications between such structures.
- Implementation and administering of the municipality's by-laws as well as any other applicable legislation impacting on the local government sphere.
- Exercising of any powers and performing any duties delegated by the municipal council or other delegating authorities within the municipality.
- Facilitating participation by the local community in the affairs of the municipality.
- Performing any other function that may be assigned by the municipal council in the capacity as the Accounting Officer of the municipality.
- Assuming overall responsibility for all income and expenditure related matters of the municipality.
- Complying with all other the legislated duties as contained in section 55 of the Local Government: Municipal Systems Act 32 of 2000.
- Any other duty as reasonable delegated by Council.

It is important to note that shortlisted candidates will be subjected to the required assessment processes. Previous and current employers and references will be contacted and candidates must also be willing to have their qualifications, criminal records, driver's licence and credit records verified.

Kindly submit a detailed CV together with the prescribed application form for Senior Managers and relevant originally certified copies of qualifications and documents for the attention of the Manager: Human Resources and Labour Relations. **No faxed, emailed or late applications will be accepted.** Canvassing and/or lobbying of councillors and officials will not be allowed and non-compliance shall immediately disqualify any applicant.

Please note that non-completion of the prescribed senior manager application form will immediately disqualify any applicant. The DPSA Z83 application form will also not be accepted. The relevant form is obtainable from the Human Resources Section at the Barkly East Offices of the Joe Gqabi District Municipality and can also be downloaded from <http://www.jgdm.gov.za/>.

The Joe Gqabi District Municipality is committed to Employment Equity and to the creation of a working environment that is welcoming of all applicants and appointment will be made according to the Municipality's Employment Equity Plan, which ensures representation of designated groups in the municipality.

Should you not receive any response within two (2) months after the closing date, please accept that your application was unsuccessful. Applications to be sent to or handed in at the address indicated below:

ATTENTION: MANAGER: HUMAN RESOURCES AND LABOUR RELATIONS

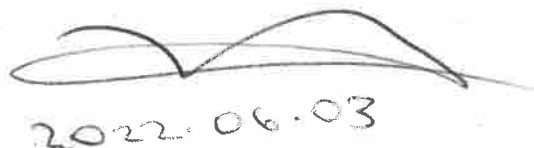
Cllr. N.P Mposelewa
Executive Mayor
Cnr Cole and Graham Street
Private Bag X102
BARKLY EAST
9786

Enquiries can be directed to the Manager: Human Resources and Labour Relations, Mr. Shaine Botha at shaine@jgdm.gov.za.

Tel No: (045) 979 3000

File No: 4/6/3/8

CLOSING DATE: MONDAY, 27 JUNE 2022



2022.06.03