

JOE GQABI DISTRICT MUNICIPALITY

NOTICE NO. 71/2022

The Joe Gqabi District Municipality is a Category 4 Municipality, with its seat in Barkly East and covers the area of Walter Sisulu (Burgersdorp, Steynsburg and Venterstad, Maletswai and James Calata), Senqu (Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw) and Elundini (Ugie, Nqanqarhu, Mount Fletcher and the rural part of Tsolo and Qumbu).

RE-ADVERTISEMENT *(All applicants who previously applied for the position need not to re-apply)*

APPLICATIONS FROM SUITABLY QUALIFIED CANDIDATES ARE INVITED FOR THE FOLLOWING POSITIONS:

The positions will directly report to the Chief Fire Officer who is based in Barkly East.

DIVISIONAL COMMANDER (FIRE AND RESCUE)

(Task Grade 13 of a Category 4 Local Authority)

REMUNERATION

An annual salary of **R403 306** per annum is on offer.

FRINGE BENEFITS

Normal fringe benefits include leave, membership to a group life scheme, housing / rent subsidy on certain conditions, pension/provident fund and membership to a medical aid scheme subsidised by Council.

REQUIREMENTS

- Grade 12 or equivalent.
- Relevant tertiary qualification, preferably a Diploma in Fire Technology.
- 10 years operational experience of which 5 years must be at supervisory level (Platoon / Station Commander).
- Computer Literacy: MS Office Packages.
- Station Commander.
- A valid Driver's License (minimum code C1).

REQUIRED COMPETENCIES

- Knowledge of technical firefighting and rescue operations using multiple resources.
- Ability to manage operations in a multi-agency incident.
- Ability to take and understand instructions.
- Knowledge of fire behavior and fire fighting principles.
- Knowledge of rescue and firefighting special standard operating procedures and policies.
- Knowledge of fire safety codes, standards and applicable by-laws.
- Knowledge and ability to participate in emergency response planning.
- Skills in usage of appropriate firefighting and rescue tools and equipment.
- Excellent and effective interpersonal and communication skills
- Strategic Planning, Management and Leadership skills.
- Financial Management.
- Ability to maintain professional ethics when confronted with pressure.
- Ability to work in a team, multi sectoral and multi disciplinary team
- Good governance, administration and organizational skills.
- Control, supervision, oversight and financial management.
- Fire engineering and protection management.
- Ability to maintain a high degree of confidentiality is essential.

CORE RESPONSIBILITIES

The successful candidate will assume overall responsibility all fire stations under the control of the Joe Gqabi District Municipality which *inter alia* include the following Fire and Rescue related functions:

- Making sure that local objectives are agreed in partnership with local statutory and voluntary agencies.
- Identifying and acting on the needs and views of stakeholders and communities.
- Monitoring service delivery in order to ensure that customers' needs are met.
- Promoting the interests of the municipality to all stakeholders.
- Assessing the reaction of key stakeholders and making the necessary adjustments to remedy deficiencies identified.
- Negotiating successful outcomes with key stakeholders in order to ensure the achievement of municipal objectives.
- Identifying, documenting and communicating project specific hazards and risks.
- Recording and retrieving emergency incident records.
- Documenting and reporting complaints, mechanical failures, and problems to the

appropriate authorities.

- Ensuring completeness and accuracy of call information, response times and required shift reports.
- Building team spirit and cohesion across the entire Fire and Rescue Services function.
- Optimizing the performance of the staff in a designated region of the Fire Operations Section for the Fire and Rescue Service.
- Identifying appliances, equipment and building maintenance needs of a designated region of the Fire Operations Sections.
- Controlling and coordinating the operational activities at serious and major incidents attended by the Brigade.
- Coordinating and controlling the administrative activities of a designated region of the Fire Operations Section.
- Coordinating the Health and Safety Programme for the Fire Services Section.
- Any other function as may be reasonably delegated by management or falling within the ambit of the Fire and Rescue function and as outlined in the relevant job description and the Municipal Staff Regulations, 2021.

Kindly submit a detailed CV together with a prescribed application form and relevant valid certificates and documents to the attention of the Manager: Human Resources. No faxed, emailed or late applications will be accepted. Canvassing and/or lobbying of a Councillor and officials will not be accepted and non-compliance thereof shall immediately disqualify any applicant.

Please note that non-completion of the official Joe Gqabi District Municipality “Application for Employment” Form will immediately disqualify any applicant. The Senior Management Application Form and the Z83 application form will also not be accepted. The relevant form is obtainable from the Human Resources Section at the Barkly East Offices of the Joe Gqabi District Municipality and can also be downloaded from <http://www.jgdm.gov.za/>.

“The Joe Gqabi District Municipality is committed to Employment Equity and to the creation of a working environment that is welcoming of all applicants. Applicants from the target groups as per the approved Employment Equity Plan of the Municipality will receive preference.”

Should you not receive any response within two (2) months after the closing date, please accept that your application was unsuccessful. Applications to be sent to or handed in at the address below:

ATTENTION: MANAGER: HUMAN RESOURCES AND LABOUR RELATIONS

Mr. M.P Nonjola
Acting Municipal Manager
Cnr Cole and Graham Street
Private Bag X102
Barkly East
9786

ENQUIRIES: OLWETHU NOHOLOZA

Tel No: (045) 979 3175

File No: 4/6/3/8

A handwritten signature in black ink, appearing to be 'Olwethu Noholoza', written over a faint, illegible stamp or background.

CLOSING DATE: 23 SEPTEMBER 2022