

# JOE GQABI DISTRICT MUNICIPALITY

## NOTICE NO: 17/2023

The Joe Gqabi District Municipality is a Category 4 Municipality, with its seat in Barkly East and covers the area of Walter Sisulu (Burgersdorp, Steynsburg and Venterstad, Maletswai and James Calata), Senqu (Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw) and Elundini (Ugie, Nqanqarhu, Mount Fletcher and the rural part of Tsolo and Qumbu).

## RE-ADVERTISEMENT

### CHIEF FINANCIAL OFFICER

#### (PERMANENT POSITION)

The Joe Gqabi District Municipality hereby invites applications from suitably qualified persons for the above-mentioned position which will be based in Barkly East. Appointment will be made in terms of section 56 of the Municipal Systems Act 32 of 2000 as amended. Appointment is subject to compliance with the minimum prescribed higher educational qualification, experience and attainment of demonstrated evidence of competent, advanced or superior competency level as measured against the competency requirements for senior managers as set out in the Regulations on Appointment and Conditions of Employment of Senior Managers. ***Applicants who previously applied need not to re-apply as their applications will automatically be considered.***

#### REMUNERATION

An all-inclusive remuneration package based on the Upper Limits for Senior Managers as published on 20 March 2020 is on offer:

**Minimum: R 972 648.00 / Midpoint: R1 108,275.00 / Maximum: R1 257, 894.00 plus 4% remote allowance.**

The Municipality intends to apply for a deviation from the prescribed remuneration package. This remuneration package is subject to the signing of an annual performance contract and a disclosure of financial interest.

#### REQUIREMENTS

- South African Citizenship and permanent residency within the Republic of South Africa is an essential requirement.
- "NQF Level 7 qualification in the fields of Accounting, Finance or Economics with a minimum of 360 credits"

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- A minimum of 5 (five) year's experience at a middle management level within a financial management environment.
- Understanding and knowledge of Financial Information Systems (FIS).
- A sound knowledge of the Local Government Finance Management Act (MFMA) Act 56 of 2003, Public Finance Management Act (PFMA) and Treasury Regulations as well as other legislation, procedures and processes pertaining to local government finance.
- Proven successful strategic financial management experience is essential.
- Good knowledge and understanding of relevant policies and legislation.
- Good knowledge and understanding of institutional governance and performance management systems.
- Understanding of council operations and delegation of powers.
- Ability to display and implement the core competencies as stipulated in the Regulations on Appointment and Conditions of Employment of Senior Managers.
- Excellent knowledge of supply chain management regulations, the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000) and related legislation.
- Registration with the Institute of Municipal Officers (IMFO) will be an added advantage.
- A valid Code B driver's licence.
- **MINIMUM COMPETENCY REQUIREMENTS**: Applicants must meet the competency requirements prescribed in terms of the Local Government: Municipal Regulations on Minimum Competency Levels for Accounting Officers, Senior Managers, Finance Officials, and Other Officials Responsible for Supply Chain Management of Municipalities and Municipal Entities. Applicants who do not meet the above competency requirements must attain such within 18 months from the date of appointment.

### **REQUIRED COMPETENCIES**

The following competencies are required in terms of the Local Government: Competency Framework for Senior Managers:

- Strategic direction and leadership.
- People Management
- Program and Project Management
- Financial Management
- Change Leadership
- Governance Leadership

In addition to the above the following core competencies that enhance contextualized leadership are also required:

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- Moral Competence
- Planning and Organizing
- Analysis and Innovation
- Knowledge and Information Management
- Communication
- Results and Quality Focus

### **KEY PERFORMANCE AREAS**

The incumbent will report directly to the Municipal Manager and will be expected to assume total responsibility for:

- Strategically leading, managing and performing duties of the Directorate by developing and implementing departmental objectives, policies, procedures, systems and controls in order to ensure an efficient and effective financial service function to the Municipality.
- Managing Revenue, Expenditure, Debt Collection, Financial Risk, the Budget and Treasury Office as well as the Supply Chain Management function.
- Ensuring that the Municipality complies with all legislations pertaining to Financial Management;
- Advising the Accounting Officer on the exercise of powers and duties assigned to the Accounting Officer in terms of the MFMA;
- Advising Directors, and Managers on the exercise of powers and duties assigned to them in terms of the relevant sections of the MFMA;
- Assisting the Accounting Officer in the administration of the Municipality's Budget;
- Performing such Budgeting, Accounting, Analysis, Financial Reporting, Cash Management, Debt Management, review and other duties as may be delegated in terms of the MFMA by the Accounting Officer;
- Ensuring the Development and Implementation of Programmes and Strategies that will ensure effective and sustainable Financial Performance and Revenue Enhancement;
- Ensuring the implementation of Generally Recognized Accounting Practices (GRAP);
- Ensuring Sound Management of the staff within the Finance Directorate;
- Overall responsibility and accountability for all Income, Billing, Expenditure, Assets, Supply Chain Management and the Discharge of Council Liabilities.
- Performing all functions, duties and responsibilities as contained in relevant local government legislations and management of staff towards fulfilling core basic service delivery functions of the Directorate.
- Promoting sound labour relations and compliance with applicable labour legislation within the Directorate.

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- Exercising of any powers and performing any duties delegated by the municipal manager, the municipal council or other delegating authorities within the municipality.
- Performing any other function that may be assigned by the municipal council or the Accounting Officer in the capacity as the Chief Financial Officer of the municipality.
- Complying with all other legislated duties.

It is important to note that shortlisted candidates will be subjected to the required assessment processes. Previous and current employers and references will be contacted and candidates must also be willing to have their qualifications, criminal records, driver's licence and credit record verified.

Kindly submit a detailed CV together with the prescribed application form for Senior Managers and relevant originally certified copies of qualifications and documents for the attention of the Manager: Human Resources and Labour Relations. **No faxed, emailed or late applications will be accepted.** Canvassing and/or lobbying of councillors and officials will not be allowed and non compliance shall immediately disqualify any applicant.

***Please note that non-completion of the prescribed senior manager application form will immediately disqualify any applicant. The DPSA Z83 application form will not be accepted. The relevant form is obtainable from the Human Resources Section at the Barkly East Offices of the Joe Gqabi District Municipality and can also be downloaded from <http://www.igdm.gov.za/>.***

The Joe Gqabi District Municipality is committed to Employment Equity and to the creation of a working environment that is welcoming of all applicants and appointment will be made according to the Municipality's Employment Equity Plan, which ensures representation of designated groups in the municipality.

Should you not receive any response within two (2) months after the closing date, please accept that your application was unsuccessful. Applications to be sent to or handed in at the address indicated below:

**ATTENTION: MANAGER: HUMAN RESOURCES AND LABOUR RELATIONS**

  
Mr. M.P Nohjola

Municipal Manager

Cnr Cole and Graham Street

Private Bag X102

BARKLY EAST

9786

Enquiries can be directed to Ms. Olwethu Noholoza at [olwethu@jgdm.gov.za](mailto:olwethu@jgdm.gov.za).

Tel No: (045) 979 3000

File No: 4/6/3/8

**CLOSING DATE: MONDAY, 28 MARCH 2023**

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